



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE  
SELECT BOARD  
WORKSHOP DRAFT MINUTES

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MEETING – JUNE 19, 2013, 2013 10:30 AM  
TOWN OFFICES EXECUTIVE CONFERENCE ROOM

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**1. Call to Order**

The Chair called the meeting to order at 10:35 a.m.

On motion of Mr. Wilson, seconded by Mr. Miller, the Board ratified the Town Administrator's decision to purchase a new copier for the Town Clerk. The current machine was approximately 10 years old and stopped functioning on Tuesday, June 18. The Town Clerk had already gotten estimates for a purchase and those estimates were provided to the Board by e-mail. All Board Members voted in favor.

Mr. Hubbard, the Director of Public works, appeared to request guidance on the renovations for the Town Clerk's office in light of the charrette. The Director suggested that doing the outside work in the scope already provided to the architect might be redundant if the facilities plan proposed by Plan NH was constructed in the next two years. The Board agreed, and instructed Mr. Hubbard to narrow the scope of work to the inside items and leave the outside items for now until the results of the charrette are clear.

**2. Non-Public Session Pursuant to RSA 91:A-3 II (e) - Executive Conference Room**

At 11:05 a.m., Mr. Wilson moved to enter nonpublic session pursuant to RSA 91-A:3, II(e) to discuss the case of Southworth v. Town of North Hampton, now pending in the Rockingham County Superior Court. Mr. Miller seconded the Motion. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes. Mr. Wilson: yes. Mr. Miller: yes.

The Chair declared the motion passed.

The Board returned to public session at 11:10 a.m. on motion by Mr. Wilson and second by Mr. Miller. All were in favor.

Mr. Wilson moved to seal the minutes from Nonpublic Session I on the grounds that it would render the proposed action ineffective. See, RSA 91-A:3, III. Mr. Miller seconded the motion. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes. Mr. Wilson: yes. Mr. Miller: yes.

The Chair declared the motion passed.

### **3. Non-Public Session Pursuant to RSA 91-A:3, II(a) – Executive Conference Room**

At 11:12 a.m., Mr. Wilson moved to enter nonpublic session pursuant to RSA 91-A:3, II(c) to discuss a matter that would likely adversely affect the reputation of an individual other than a member of the Board. Mr. Miller seconded the Motion. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes. Mr. Wilson: yes. Mr. Miller: yes.

The Chair declared the motion passed.

The Board returned to public session at 11:45 a.m. on motion by Mr. Wilson and second by Mr. Miller. All were in favor.

Mr. Wilson moved to seal the minutes from Nonpublic Session II on the grounds that it may adversely affect the reputation of someone other than a Board Member. See 91-A:3, III. Mr. Miller seconded the motion. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes. Mr. Wilson: yes. Mr. Miller: yes.

Mr. Wilson moved to contract with Melanson and Heath, the Town's outside auditors, for the purpose of working with the Fire Department to obtain and analyze data necessary to continue our mutual aid discussions with our mutual aid partners. Mr. Miller seconded the motion. There was no additional discussion. All were in favor of the motion.

### **4. Non-Public Session Pursuant to RSA 91-A:3, II(a) – Executive Conference Room.**

At 11:49 a.m., Mr. Wilson moved to enter nonpublic session pursuant to RSA 91-A:3, II(a) to discuss the compensation of public employees. Mr. Miller seconded the Motion. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes. Mr. Wilson: yes. Mr. Miller: yes.

The Chair declared the motion passed.

The Board returned to public session at 1:25 p.m. on motion by Mr. Wilson and second by Mr. Miller. All were in favor.

Mr. Wilson moved to seal the minutes from Nonpublic Session III on the grounds that it may render ineffective the proposed action and/or adversely affect the reputation of someone other than a Board Member. See 91-A:3, III. Mr. Miller seconded the motion. There was no additional discussion.

Roll Call Vote: Mr. Maggiore: yes. Mr. Wilson: yes. Mr. Miller: yes.

The Chair declared the motion passed, and announced that the Board had adopted a merit award schedule. The Town Administrator was directed to inform employees of their raises. The Board decided that it would not take up the schedule at the June 24<sup>th</sup> meeting.

### **5. Town Charrette**

The Board discussed generally the charrette and felt it had gone well. Mr. Wilson, Mr. Miller and Mr. Maggiore all agreed that the plan proposed was a reasonable solution to the town's space needs. They agreed to adopt the plan, unless the cost of such a plan was too high and further conditioned on the library's ability to raise the necessary funds for the new library.

The Board then discussed possible members for the Facilities Committee. The charge of the committee is to obtain design and cost estimates for the project by August 31, 2013. The Board considered various candidates for membership on the committee. Consensus formed around the following: Sue Hills, Rick Stanton, Jim Maggiore, John Kolmorgen and Jo Lamprey as members and Tom McManus, Jeff Hillier, Judy Day and Jim Sununu as alternates. Mr. Miller recused himself from any discussion regarding Ms. Day, as she is his spouse. The Board agreed to have the Town Administrator draft a charge for review on Monday evening, June 24, and to approach the candidates about their willingness to serve.

## **6. LGC**

Mr. Wilson raised the issue of his presentation to LGC Chair Tom Enright on Thursday, June 20 at 8:00 am. He presented an outline regarding the same that highlighted: (1) the need for greater insurance expertise on the LGC board; and (2) the need to hire an executive director of LGC who is an insurance expert. The Board agreed on the outline.

Mr. Miller moved that Mr. Wilson is authorized to speak for the whole Board on this issue. Mr. Maggiore seconded the motion. There was no additional discussion. All were in favor of the motion.

## **Adjournment**

The Chair declared the meeting adjourned at 2:10 p.m.

